

California Community Colleges
Management Information System
Data Element Dictionary

Student Matriculation Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SM04	STUDENT-MATRIC-ORIENTATION-EXEMPT-STATUS	X(04)
This element indicates whether the student was directed to, or exempted from, matriculation orientation services at the college.		

Coding	Meaning
Student Directed To Orientation Services	
A	Student was directed to orientation services.
Student Exempted From Orientation Services	
D	Student has completed an Associate or higher degree.
O	Student exempted based on other district criteria.
Y	Not applicable – see notes below.
<ol style="list-style-type: none"> Up to two exemption reasons may be coded. Code unused positions with "Y"s, that is, if student was not exempted, code "AYYY". If student was exempted based on both possession of a degree and other criteria, code "DOYY". All 4 positions must be valid according to these specifications. If one position is invalid, the entire field is considered an exception and the record will be rejected. 	

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Processing Edits	
FIELD CHECK	Position 1: A, D, O, or Y
	Position 2 – 4: D, O, or Y
	If the first position is coded as "A", then positions 2 – 4 MUST be coded as "Y".
	If the first position is coded as "Y", then positions 2 – 4 MUST be coded as "Y".
INTEGRITY CHECK	
	<p>Orientation Exempt Status (SM04), and Assessment Exempt Status (SM05), and Counseling / Advising Exempt Status (SM06) must all be coded with a "D" or "O" (not "AYYY")</p> <p>in order to code:</p> <p>Goals (SM01) as "YYY" or Major (SM02) as "YYYYYY" or Special Services Needs (SM03) as "Y" in the first ten positions or Assessment Services Other (SM09) as "YYY".</p>

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Change History
Revision: 07/07/06 Update Notes 1. Indicates whether a student was directed to, or exempt from, orientation services.
Revision: 10/15/92 Added code Y = Not applicable (refer to note) Code unused positions with "Y"'s. I.e., if student was not exempted, code "AYYY". If student was exempted based both on possession of a degree and on enrollment limited to performance courses, code "DOYY". If the student is enrolled in noncredit courses only, code "YYYY".
Revision: 01/02/91 Changed name from Student-Matriculation-Orientation-Need to current name. Removed codes "T and C". New note: Up to two exemption reasons may be coded. Code unused positions with "Y"'s. I.e., if student was not exempted, code "AYYY". If student was exempted based both on possession of a degree and on enrollment limited to performance courses, code "DOYY". If the student is enrolled in noncredit courses only, code "YYYY".
Implement: 06/01/89