California Community Colleges
Management Information System
Data Element Dictionary

Student Matriculation Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SM01	**STUDENT-MATRICULATION-GOALS**	**X(04)**

This element describes the student's educational goals while enrolled in the reporting college and as they change throughout the student's academic career. This information is in addition to SB14 and is collected after that element has been recorded. The distinction between the elements is an important one: where SB14 records the <u>initial</u> goal of the student, this element documents the <u>informed</u> goal of the student after participating in the matriculation process.

Enter up to three goals in this order: primary goal, secondary goal, tertiary goal.
Column 4 gets a space.

Coding	Meaning
A	Obtain an AA degree and transfer to a 4-year institution
B	Transfer to a 4-year institution without an AA degree
C	Obtain a two year associate's degree without transfer
D	Obtain a two year vocational degree without transfer
E	Earn a vocational certificate without transfer
F	Discover / formulate career interests, plans, goals
G	Prepare for a new career (acquire job skills)
H	Advance in current job / career (update job skills)
I	Maintain certificate or license (e.g. Nursing, Real Estate)
J	Educational development (intellectual, cultural)
K	Improve basic skills in English, reading or math
L	Complete credits for high school diploma or GED
M	Undecided on goal
N	To move from noncredit coursework to credit coursework
O	4-year college student taking courses to meet 4-year college requirements
X	Uncollected / unreported
Y	Not applicable

1. This data element may be coded with "YYYY" if student is exempt from orientation, assessment, and counseling.
2. This element represents the student's informed goal after receiving matriculation services which should include the development of a Student Education Plan (SEP).
3. Up to three goals can be specified with the primary goal listed first.
4. This element should be updated every reporting term to reflect the current status of the student during the reporting term. If there were no changes or contact during the term, the 'informed goal' does not change from the last reported term.

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Processing Edits	
FIELD CHECK	Position 1: A – O, X, or Y
	Position 2: A – O, X, Y or space
	Position 3: A – O, X, Y or space
	Position 4: A space (no longer used)
	Either ALL 3 positions must be coded as "Y", or NO positions coded as "Y".
	All positions (1 – 3) must be valid according to the above specifications. If one position is invalid, the entire field is considered an exception and the record will be rejected.
INTEGRITY CHECK	This element can be coded as "YYY " only when: Orientation Exempt Status (SM04), **and** Assessment Exempt Status (SM05), **and** Counseling / Advising Exempt Status (SM06) are **all** coded with a "D" or "O" (not "AYYY").
QUALITY CHECK	**Reject the submission** if, out of all the **CREDIT** students: 70% have a value of "X" in position 1 (uncollected / unreported) or 70% have a value of "Y" in position 1 (not applicable).

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Change History
02/04/13 Added quality edit for X and Y values.
07/07/06 Update: Enter up to three goals with the primary goal entered first, then the secondary goal, then the tertiary goal. Added: N = To move from noncredit course work to credit coursework. O = 4 year college student taking courses to meet 4 year college requirements. Notes: 2. This element represents the student's informed goal after receiving matriculation services, which includes the development of a Student Education Plan (SEP). 3. Up to three goals can be specified, with the primary goal listed first. 4. This element should be updated every reporting term to reflect the current status of the student during the reporting term. If there were no changes or contact during the term, the 'informed goal' does not change from the last reported term.
10/01/00 Update: Enter ONE of the letter codes below. Enter a NUMBER in column 4 indicating the number of terms planned to accomplish the goal.
08/01/94 Update: A = Obtain an associate degree and transfer to a 4-year institution. B = Transfer to a 4-year institution without an associate degree. Add Note 2. This element should be updated each term to reflect the current status of the student during the reporting term.
04/29/03 Update: Enter up to three goals with the primary goal entered first, then the secondary goal, then the tertiary goal. Enter a NUMBER in column 4 indicating the number of terms planned to accomplish the primary goal.
03/01/91 Added: Y = Not applicable Added Note: This data element may be coded with "YYYY" if student is exempt from matriculation, orientation, assessment, and counseling, or if the student is enrolled in noncredit courses only."
Implement: 06/01/89