

California Community Colleges  
Management Information System  
Data Element Dictionary

**Special Population Data Elements**

DOMAIN	RECORD	
<b>SG</b>	<b>STUDENT POPULATION DATA RECORD</b>	
DED#	DATA ELEMENT NAME	FORMAT
SG01	STUDENT-MILITARY-STATUS	X(04)
SG02	STUDENT-MILITARY-DEPENDENT-STATUS	X(04)
SG03	STUDENT-FOSTER-YOUTH-STATUS	X(01)
SG04	STUDENT-INCARCERATED-STATUS	X(01)
SG05	STUDENT-MESA-ASEM-STATUS	X(01)
SG06	STUDENT-PUENTE-STATUS	X(01)
SG07	STUDENT-MCHS-ECHS-STATUS	X(01)
SG08	STUDENT-UMOJA-STATUS	X(01)
SG09	STUDENT-PARENT/GUARDIAN-EDUCATION-LEVEL	DELETED
SG10	STUDENT-CAA-STATUS	X(01)
SG11	STUDENT-CAFYES-STATUS	X(01)
SG12	STUDENT-BACCALAUREATE-PROGRAM	X(05)
SG13	STUDENT-CCAP-STATUS	X(01)
SG14	STUDENT-ECONOMICALLY-DISADV-STATUS	X(02)
SG15	STUDENT-EX-OFFENDER-STATUS	X(01)
SG16	STUDENT-HOMELESS-STATUS	X(01)
SG17	STUDENT-LONGTERM-UNEMPLOY-STATUS	X(01)
SG18	STUDENT-CULTURAL-BARRIER-STATUS	X(01)
SG19	STUDENT-SEASONAL-FARM-WORK-STATUS	X(01)
SG20	STUDENT-LITERACY-STATUS	X(01)
SG21	STUDENT-WORK-BASED-LEARNING-STATUS	X(01)
	FILLER	X(10)

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DOMAIN	RECORD	LENGTH
<b>SG</b>	<b>SPECIAL POPULATIONS DATA RECORD</b>	<b>60</b>
<p><b>Reporting Domain:</b> The reporting domain for Student Special Populations data records includes all students who (1) were enrolled in at least one class as of first census for daily or weekly census classes, or (2) attended at least one meeting of a positive attendance class, or (3) were enrolled in at least one class that resulted in a notation on the student's official record, or (4) received a service from one the college's categorical programs;</p> <p>AND have a "positive" status for one or more of the data elements included in the Special Populations data record.</p> <p>Each student record reported in the Special Populations file must have a corresponding record reported in the Student Basic file. Report each term even if there is no change.</p> <p>Reporting Schedule: The file is submitted approximately one month following the end of the term.</p> <p>Record Length: The record length is 60 characters. The record code is "SG".</p>		

DED#	DATA ELEMENT NAME	FORMAT	POSITION
GI90	RECORD-CODE	SG	01-02
GI01	DISTRICT-COLLEGE-IDENTIFIER	X(03)	03-05
GI03	TERM-IDENTIFIER	X(03)	06-08
SB00	STUDENT-IDENTIFIER	X(09)	09-17
SG01	STUDENT-MILITARY-STATUS	X(04)	18-21
SG02	STUDENT-MILITARY-DEPENDENT-STATUS	X(04)	22-25
SG03	STUDENT-FOSTER-YOUTH-STATUS	X(01)	26
SG04	STUDENT-INCARCERATED-STATUS	X(01)	27
SG05	STUDENT-MESA-ASEM-STATUS	X(01)	28
SG06	STUDENT-PUENTE-STATUS	X(01)	29
SG07	STUDENT-MCHS-ECHS-STATUS	X(01)	30
SG08	STUDENT-UMOJA-STATUS	X(01)	31
	FILLER	X(02)	32-33
SG10	STUDENT-CAA-STATUS	X(01)	34
SG11	STUDENT-CAFYES-STATUS	X(01)	35
SG12	STUDENT-BACCALAUREATE-PROGRAM	X(05)	36-40
SG13	STUDENT-CCAP-STATUS	X(01)	41
SG14	STUDENT-ECONOMICALLY-DISADV-STATUS	X(02)	42-43
SG15	STUDENT-EX-OFFENDER-STATUS	X(01)	44
SG16	STUDENT-HOMELESS-STATUS	X(01)	45
SG17	STUDENT-LONGTERM-UNEMPLOY-STATUS	X(01)	46
SG18	STUDENT-CULTURAL-BARRIER-STATUS	X(01)	47

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SG19	STUDENT-SEASONAL-FARM-WORK-STATUS	X(01)	48
SG20	STUDENT-LITERACY-STATUS	X(01)	49
SG21	STUDENT-WORK-BASED-LEARNING-STATUS	X(01)	50
	FILLER	X(10)	51-60

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DED#	DATA ELEMENT NAME	FORMAT
<b>SG01</b>	<b>STUDENT-MILITARY-STATUS</b>	<b>X(04)</b>
This element indicates that the student's military service status. Only service with a branch of the U.S. military is reported.		
Report all that apply.		

<b>Position</b>	<b>Coding</b>
1 - Currently serving on active duty.	0 = No, 1 = Yes
2 - Veteran	0 = No, 1 = Yes
3 - Member of the Active Reserve.	0 = No, 1 = Yes
4 - Member of the National Guard.	0 = No, 1 = Yes

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**Special Population Data Elements**

**SG01 STUDENT-MILITARY-STATUS**

<b>Processing Edits</b>	
<p>If the student has never served in the military the data element should be reported as '0000'. If the information is unknown or unreported the data element should be reported as 'XXXX'. Position 3 and position 4 cannot both be reported with a value of '1'.</p> <p>Contact for questions on this data element: Tim Bonnel, Financial Aid Coordinator, <a href="mailto:tbonnel@cccco.edu">tbonnel@cccco.edu</a>, 916-445-0104.</p>	
FIELD CHECK	<p>0, 1, X in each position. If one position is 'X', the entire field must be 'XXXX'.</p> <p>If the student has never served in the military the data element should be reported as '0000'.</p> <p>If the information is unknown or unreported the data element should be reported as 'XXXX'.</p> <p>Position 3 and position 4 cannot both be reported with a value of '1'.</p> <p>Contact for questions on this data element: Tim Bonnel, Financial Aid Coordinator, <a href="mailto:tbonnel@cccco.edu">tbonnel@cccco.edu</a>, 916-445-0104.</p>

**SG01 STUDENT-MILITARY-STATUS**

<b>Change History</b>
Implement: Summer 2011 – Optional , Summer 2012 - <b>Mandatory</b>

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**Special Population Data Elements**

DED#	DATA ELEMENT NAME	FORMAT
<b>SG02</b>	<b>STUDENT-MILITARY-DEPENDENT-STATUS</b>	<b>X(04)</b>
<p>This element indicates the military service status of the student's parent/guardian if the student is a dependent child/spouse. Only service with a branch of the U.S. military is reported.</p> <p>Report all that apply.</p>		

Position	Coding
1 – Parent/Guardian/Spouse is currently on active duty.	0 = No 1 = Yes
2 – Parent/Guardian/Spouse is a veteran.	0 = No 1 = Yes
3 – Parent/Guardian/Spouse is a member of the Active Reserve.	0 = No 1 = Yes
4 – Parent/Guardian/Spouse is a member of the National Guard.	0 = No 1 = Yes

**SG02 STUDENT-MILITARY-DEPENDENT-STATUS**

Processing Edits	
<p>If the student is not a military dependent the data element should be reported as '0000'. If the information is unknown or unreported the data element should be reported as 'XXXX'.</p> <p>Contact for questions on this data element: Tim Bonnel, Financial Aid Coordinator, <a href="mailto:tbonnel@cccco.edu">tbonnel@cccco.edu</a>, 916-445-0104.</p>	
FIELD CHECK	0, 1, X. If one position is 'X', the entire field must be 'XXXX'.

**SG02 STUDENT-MILITARY-DEPENDENT-STATUS**

Change History
8/27/2012 Added "/Spouse" to Positions 1-4
Implement: Summer 2011 – Optional, <b>Summer 2012 - Mandatory</b>

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**Special Population Data Elements**

DED#	DATA ELEMENT NAME	FORMAT
<b>SG03</b>	<b>STUDENT-FOSTER-YOUTH-STATUS</b>	<b>X</b>
This element indicates whether the student is now, or has ever been, in a <b>court-ordered</b> out-of-home placement.		

Coding	Meaning
0	No
1	Yes
X	Unknown/Unreported

**SG03 STUDENT-FOSTER-YOUTH-STATUS**

<b>Processing Edits</b>	
<p>Examples of out-of-home placements are:  Foster home  Group home  Court-ordered placement with a relative.  Once the data element has been reported as "1", it should not change in subsequent term.</p> <p>Contact for questions on this data element: Sarah Tyson, Dean, Student Services,  <a href="mailto:styson@cccco.edu">styson@cccco.edu</a>, 916-445-4755.</p>	
FIELD CHECK	0, 1, X

**SG03 STUDENT-FOSTER-YOUTH-STATUS**

<b>Change History</b>
Implement: Summer 2011 – Optional, Summer 2012 - <b>Mandatory</b>

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**Special Population Data Elements**

DED#	DATA ELEMENT NAME	FORMAT
<b>SG04</b>	<b>STUDENT-INCARCERATED-STATUS</b>	<b>X</b>
This element indicates whether the student was incarcerated during the reporting term.		

Coding	Meaning
0	The student is not incarcerated.
1	The student is incarcerated in a city or county correctional facility.
2	The student is incarcerated in a California Youth Authority correctional facility.
3	The student is incarcerated in a California Department of Corrections and Rehabilitation correctional facility.
4	The student is incarcerated in an out-of-state correctional facility.
5	The student is incarcerated in a U.S. Federal Bureau of Prisons correctional facility.
6	The student is incarcerated in a private correctional facility.
X	Unknown/Unreported.

**SG04 STUDENT-INCARCERATED-STATUS**

Processing Edits	
The data element cannot be self-reported; the student's status must be verified by the college.	
FIELD CHECK	0, 1, 2, 3, 4, 5, 6, X

**SG04 STUDENT-INCARCERATED-STATUS**

Change History
Implement: Summer 2011 – Optional, Summer 2012 - <b>Mandatory</b>

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**Special Population Data Elements**

DED#	DATA ELEMENT NAME	FORMAT
<b>SG05</b>	<b>STUDENT-MESA-ASEM-STATUS</b>	<b>X</b>
<p>This element indicates whether the student met the educational and financial eligibility criteria and received services from the Mathematics, Engineering, and Science Achievement (MESA) program. If a student has a demonstrated Achievement in a Science, Engineering, or Mathematics (ASEM) major and the intent to transfer to a four-year college or university but does not fully meet all of the MESA eligibility criteria, they are to be reported as an ASEM student if they are associated with the campus MESA Center. The student may also be referred to as a "MESA Club member", a "friend of MESA", or "Mesa Associate", etc.</p>		

Coding	Meaning
0	The student did not apply for services from the MESA program.
1	MESA student.
2	MESA student with the declared intent to be a teacher.
3	MESA student who withdrew from the program during the reporting term because of a change in their major.
4	MESA student who withdrew during the reporting term.
5	MESA student who was disqualified during the reporting term.
6	ASEM student.
7	ASEM student with the declared intent to be a teacher.
8	Pre-MESA or Pre-ASEM student. The student is recognized as a future MESA or ASEM student but did not meet the eligibility criteria at the time of application.
9	The student applied for services from the MESA program but was found to be ineligible.
Y	Not applicable, the school does not have a MESA program.

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**SG05 STUDENT-MESA-ASEM-STATUS**

<b>Processing Edits</b>	
If a code of "Y" is reported for this data element, all the records in the file must have a code of "Y". The data element cannot be self-reported; student participation in the program must be verified by the college.	
Contact for questions on this data element: Academic Affairs Staff Directory	
FIELD CHECK	0, 1, 2, 3, 4, 5, 6, 7, 8, 9, Y

**SG05 STUDENT-MESA-ASEM-STATUS**

<b>Change History</b>
Implement: Summer 2011 – Optional , Summer 2012 - <b>Mandatory</b>

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DED#	DATA ELEMENT NAME	FORMAT
<b>SG06</b>	<b>STUDENT-PUENTE-STATUS</b>	<b>X</b>
This element indicates whether the student met the eligibility criteria and received services from the Puente program.		

Coding	Meaning
0	Not a Puente student
1	Puente student
2	Puente student who withdrew from the program during the reporting term.
3	Puente student who was disqualified from the program during the reporting term.
Y	The school does not have a Puente program
If a code of "Y" is reported for this data element, all of the records in the file must have a code of "Y". The data element cannot be self-reported; student participation in the program must be verified by the college.	
Contact for questions on this data element: Sally Montemajor Lenz, Academic Affairs, slenz@cccco.edu, 916-327-1260.	

**SG06 STUDENT-PUENTE-STATUS**

<b>Processing Edits</b>	
FIELD CHECK	0, 1, 2, 3, Y

**SG06 STUDENT-PUENTE-STATUS**

<b>Change History</b>
Implement: Summer 2011 – Optional, Mandatory - Summer 2012

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DED#	DATA ELEMENT NAME	FORMAT
<b>SG07</b>	<b>STUDENT-MCHS-ECHS-STATUS</b>	<b>X</b>
<p>This element indicates whether the student met the eligibility criteria and is enrolled in either the Middle College High School (MCHS) program or the Early College High School (ECHS) program.</p> <p>Only MCHS programs are funded by the CCCCCO.</p>		

Coding	Meaning
0	The student did not participate in the ECHS or the MCHS program
1	MCHS student
2	MCHS student who withdrew from the program during the reporting term.
3	MCHS student who was disqualified from the program during the reporting term.
4	ECHS student
5	ECHS student who withdrew from the program during the reporting term.
6	ECHS student who was disqualified from the program during the reporting term.
Y	The school has neither an ECHS nor a MCHS program.

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**SG07 STUDENT-MCHS-ECHS-STATUS**

<b>Processing Edits</b>	
All MCHS and ECHS students must be less than 21 years old.	
If a code of 'Y' is reported for this data element, all of the records in the file must have a code of 'Y'.	
The data element cannot be self-reported; student participation in the program must be verified by the college.	
FIELD CHECK	0, 1, 2, 3, 4, 5, 6, Y
INTEGRITY CHECK	STUDENT-AGE-AT-TERM (STD01) must be <21.

**SG07 STUDENT-MCHS-ECHS-STATUS**

<b>Change History</b>
Implement: Summer 2011 – Optional Mandatory - Summer 2012

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DED#	DATA ELEMENT NAME	FORMAT
<b>SG08</b>	<b>STUDENT-UMOJA-STATUS</b>	<b>X</b>
This element indicates whether the student met the eligibility criteria and received services from the Umoja program.		

Coding	Meaning
0	Not an Umoja student.
1	Umoja student
2	Umoja student who withdrew from the program during the reporting term.
3	Umoja student who was disqualified from the program during the reporting term.
Y	The school does not have an Umoja program

**SG08 STUDENT-CARE-NUMBER-OF-DEPENDENTS**

<b>Processing Edits</b>	
If a code of 'Y' is reported for this data element, all of the records in the file must have a code of 'Y'. The data element cannot be self-reported; student participation in the program must be verified by the college.	
For questions contact Student Services.	
FIELD CHECK	0, 1, 2, 3, Y

**SG08 STUDENT-UMOJA-STATUS**

<b>Change History</b>
Implement: Summer 2011 – Optional, Mandatory - Summer 2012

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**Special Population Data Elements**

DED#	DATA ELEMENT NAME	FORMAT
<b>SG09</b>	<b>STUDENT-PARENT/GUARDIAN-EDUCATION-LEVEL</b>	<b>XX</b>
This element indicates the education level of the student's parent(s) and/or guardian(s).		

<b>Position 1 – Parent/Guardian 1:</b>	
Coding	Meaning
1	Grade 9 or less
2	Grade 10, 11, or 12 but did not graduate
3	High school graduate
4	Some college but no degree
5	AA/AS degree
6	BA/BS degree
7	Graduate or professional degree beyond a BA/BS
Y	Not applicable, no first parent/guardian
X	Unknown / Unreported

<b>Position 2 – Parent/Guardian 2:</b>	
Coding	Meaning
1	Grade 9 or less
2	Grade 10, 11, or 12 but did not graduate
3	High school graduate
4	Some college but no degree
5	AA/AS degree
6	BA/BS degree
7	Graduate or professional degree beyond a BA/BS
Y	Not applicable, no second parent/guardian
X	Unknown / Unreported

DELETED – Moved to SB33

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**SG09 STUDENT-PARENT/GUARDIAN-EDUCATION-LEVEL**

<b>Processing Edits</b>	
FIELD CHECK	1, 2, 3, 4, 5, 6, 7, Y, X
QUALITY CHECK	If ALL SG09 values are "XX" the submission will be rejected. In other words, at least one record must have a value 1-7 or Y in Position 1 or 2, or the submission will be rejected.

DELETED – Moved to SB33

**SG09 STUDENT-PARENT/GUARDIAN-EDUCATION-LEVEL**

<b>Change History</b>	
<b>Deleted:</b> Effective 08/24/2017 Summer Term 175. Moved to SB33.	
09/10/2015 Added Quality Check: If ALL SG09 values are "XX" the submission will be rejected. In other words, at least one record must have a value 1-7 or Y in Position 1 or 2, or the submission will be rejected.	
Implement: Summer 2011 – Optional, Mandatory - Summer 2012	

DELETED – Moved to SB33

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DED#	DATA ELEMENT NAME	FORMAT
<b>SG10</b>	<b>STUDENT-CAA-STATUS</b>	<b>X</b>
This element indicates whether the student is a participant in a Career Advancement Academy (CAA) or another Integrated Education and Training (IET) program that meets federal standards.		

Coding	Meaning
0	Student is NOT a participant in a Career Advancement Academy (CAA) or another Integrated Education and Training (IET) program that meets federal standards
1	Student is a participant in a Career Advancement Academy (CAA)
2	Student is a participant in another Integrated Education and Training (IET) program that meets federal standards
Y	The school does not have a CAA or IET program

**SG10 STUDENT-CAA-STATUS**

<b>Processing Edits</b>	
If a code of 'Y' is reported for this data element, all of the records in the file must have a code of 'Y'. The data element cannot be self-reported; student participation in the program must be verified by the college.	
FIELD CHECK	0, 1, 2, Y

**SG10 STUDENT-CAA-STATUS**

<b>Change History</b>
Revision: Effective Summer 2018 term 185. Added code '2'.
Implement: Summer 2011 – Optional, Summer 2012 - <b>Mandatory</b>

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**Special Population Data Elements**

DED#	DATA ELEMENT NAME	FORMAT
<b>SG11</b>	<b>STUDENT-CAFYES-STATUS</b>	<b>X</b>
<p>This element indicates whether the student is a participant in a Board of Governors approved NextUp/ Cooperating Agencies Foster Youth Educational Support (CAFYES) program at the college during the reporting term.</p>		

Coding	Meaning
0	Not a NextUp/CAFYES student
1	NextUp/CAFYES student
Y	The school does not have a NextUp/CAFYES program.

**SG11 STUDENT-CAFYES-STATUS**

<b>Processing Edits</b>	
<p>If a code of 'Y' is reported for this data element, all of the records in the file must have a code of 'Y'. The data element cannot be self-reported; student participation in the program must be verified by the college.</p>	
FIELD CHECK	0, 1, Y

**SG11 STUDENT-CAFYES-STATUS**

<b>Change History</b>
5/15/2018 modified definition to include "NextUp"
Implement: Summer 2016 (term 165)

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DED#	DATA ELEMENT NAME	FORMAT
<b>SG12</b>	<b>STUDENT-BACCALAUREATE-PROGRAM</b>	<b>X(05)</b>
This element indicates whether the student is a participant in a baccalaureate pilot program at the college during the reporting term.		

<b>Coding</b>
Enter the <i>Program Control Number (SP04)</i> of the baccalaureate program at this college in which the student is participating.
Enter 'YYYYY' if the student is not participating in a baccalaureate program at this college.

**SG12 STUDENT-BACCALAUREATE-PROGRAM**

<b>Processing Edits</b>	
FIELD CHECK	'YYYYY' or valid Program Control Number (SP04) of a baccalaureate program at the reporting college

**SG12 STUDENT-BACCALAUREATE-PROGRAM**

<b>Change History</b>
Implemented: Effective 08/24/2017 Summer Term 175.

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DED#	DATA ELEMENT NAME	FORMAT
<b>SG13</b>	<b>STUDENT-CCAP-STATUS</b>	<b>X</b>
This element indicates whether the student is a participant in a College and Career Access Pathways (CCAP) agreement during the reporting term.		

Coding	Meaning
0	Not a CCAP student
1	CCAP student
Y	The school does not have a CCAP program.

**SG13 STUDENT-CCAP-STATUS**

<b>Processing Edits</b>	
If a code of 'Y' is reported for this data element, all of the records in the file must have a code of 'Y'. The data element cannot be self-reported; student participation in the program must be verified by the college.	
FIELD CHECK	0, 1, Y

**SG13 STUDENT-CCAP-STATUS**

<b>Change History</b>
Implement: Effective 08/24/2017 Summer Term 175 data.

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DED#	DATA ELEMENT NAME	FORMAT
<b>SG14</b>	<b>STUDENT-ECONOMICALLY-DISADV-STATUS</b>	<b>X(02)</b>
<p>The first position of the element is used to report the code identifying the student's economically disadvantaged status. The second position identifies the type of source used to determine the status code.</p>		

Coding	Meaning
<i>STATUS:</i> (First Position)	
1	Student is identified as a recipient of CalWORKs/TANF/AFDC.
2	Student is identified as a recipient of Supplemental Security Income program (SSI).
3	Student is identified as a recipient of a general assistance program (GA).
4	Student is identified as a recipient of a supplemental nutrition assistance program under the Food and Nutrition Act.
5	Student is identified as being in a family with total family income that does not exceed the higher of the poverty line or 70% of the lower living standard income level.
6	Student is identified as an individual with a disability whose own income is below the poverty line but who is a member of a family whose income does not meet this requirement.
7	Student is identified as a homeless individual or homeless child or youth or runaway youth.
8	Student identified as "Other" economically disadvantaged. "Other" means an adult who is eligible under the guidelines provided in the "California State Plan for Career Technical Education" (Appendix G, Request for Waiver of Section 132 Distribution Formula)
N	None of the above

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Coding	Meaning
<i>SOURCE OF ECONOMICALLY DISADVANTAGE STATUS: (Second Position)</i>	
S	Student's economically disadvantaged status obtained by self-declaration.
A	Student's economically disadvantaged status obtained from an auditable source other than by self-declaration.
N	None of the above. If a student is identified with more than one status code (1 to 8), report the code from top down (1 to 8). If a status code is reported as "N" in the first position for "none of the above", then the second position must also be coded with "N".

**SG14 STUDENT-ECONOMICALLY-DISADV-STATUS**

Processing Edits	
This element should be updated each term to reflect the current status of the student during the reporting term. 1 through 8 in the first position is considered a positive value for special population reporting domain purposes.	
FIELD CHECK	Position 1: 1, 2, 3, 4, 5, 6, 7, 8, N
	Position 2: S, A, N
	If an N is reported in the first position, an N must be reported in the second position.

**SG14 STUDENT-ECONOMICALLY-DISADV-STATUS**

Change History
Implement: Effective Summer 2018 term 185.

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DED#	DATA ELEMENT NAME	FORMAT
<b>SG15</b>	<b>STUDENT-EX-OFFENDER-STATUS</b>	<b>X(01)</b>
This element indicates whether the student is identified as having been subject to any stage of the criminal justice process.		

Coding	Meaning
0	Student is NOT identified as an ex-offender
1	Student is identified as an ex-offender
X	Unknown/unreported
Per the Workforce Innovation and Opportunity Act (WIOA), ex-offender is defined as a person, who: <ul style="list-style-type: none"> <li>(a) has been subject to any stage of the criminal justice process for committing a status offense or delinquent act,</li> <li>or</li> <li>(b) requires assistance in overcoming artificial barriers to employment resulting from a record of arrest or conviction for committing delinquent acts, such as crimes against persons, crimes against property, status offenses, or other crimes.</li> </ul>	

**SG15 STUDENT-EX-OFFENDER-STATUS**

<b>Processing Edits</b>	
This element should be updated each term to reflect the current status of the student during the reporting term.	
FIELD CHECK	0, 1, X

**SG15 STUDENT-EX-OFFENDER-STATUS**

<b>Change History</b>
Implement: Summer 2018 term 185.

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DED#	DATA ELEMENT NAME	FORMAT
<b>SG16</b>	<b>STUDENT-HOMELESS-STATUS</b>	<b>X(01)</b>
This element indicates whether the student is identified as homeless as defined in the Workforce Innovation and Opportunity Act.		

Coding	Meaning
0	Student is NOT identified as homeless
1	Student is identified as homeless
X	Unknown/unreported

Per the Workforce Innovation and Opportunity Act, homeless is defined as a person, who:

- (a) Lacks a fixed, regular, and adequate nighttime residence. This includes:
  - (i) Sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason
  - (ii) Living in a motel, hotel, trailer park, or campground due to a lack of alternative adequate accommodations
  - (iii) Living in an emergency or transitional shelter
  - (iv) Abandoned in a hospital
  - (v) Awaiting foster care placement
- (b) Has a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, such as a car, park, abandoned building, bus or train station, airport, or camping ground
- (c) Is a migratory child who in the preceding 36 months was required to move from one school district to another due to changes in the parent's or parent's spouse's seasonal employment in agriculture, dairy, or fishing work
- (d) Is under 18 years of age and absents himself or herself from home or place of legal residence without the permission of his or her family (i.e., runaway youth).

This definition does not include an individual imprisoned or detained under an Act of Congress or State law. An individual who may be sleeping in a temporary accommodation while away from home should not, as a result of that alone, be recorded as homeless.

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**Special Population Data Elements**

**SG16 STUDENT-HOMELESS-STATUS**

<b>Processing Edits</b>	
This element should be updated each term to reflect the current status of the student during the reporting term.	
FIELD CHECK	0, 1, X

**SG16 STUDENT-HOMELESS-STATUS**

<b>Change History</b>
Implement: Summer 2018 term 185.

California Community Colleges  
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Data Element Dictionary

**Special Population Data Elements**

DED#	DATA ELEMENT NAME	FORMAT
<b>SG17</b>	<b>STUDENT-LONGTERM-UNEMPLOY-STATUS</b>	<b>X(01)</b>
This element indicates whether the student is identified as being unemployed for 27 consecutive weeks or longer.		

Coding	Meaning
0	Student is NOT identified as long-term unemployed
1	Student is identified as long-term unemployed
X	Unknown/unreported

**SG17 STUDENT-LONGTERM-UNEMPLOY-STATUS**

Processing Edits	
This element should be updated each term to reflect the current status of the student during the reporting term.	
FIELD CHECK	0, 1, X

**SG17 STUDENT-LONGTERM-UNEMPLOY-STATUS**

Change History
Implement: Summer 2018 term 185.

California Community Colleges  
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**Special Population Data Elements**

DED#	DATA ELEMENT NAME	FORMAT
<b>SG18</b>	<b>STUDENT-CULTURAL-BARRIER-STATUS</b>	<b>X(01)</b>
<p>This element indicates whether the student is self-identified as possessing attitudes, beliefs, customs, or practices that influence a way of thinking, acting, or working that may serve as a hindrance to employment.</p>		

Coding	Meaning
0	Student is NOT self-identified as having cultural barriers to employment
1	Student is self-identified as having cultural barriers to employment
X	Unknown/unreported

**SG18 STUDENT-CULTURAL-BARRIER-STATUS**

Processing Edits	
<p>This element should be updated each term to reflect the current status of the student during the reporting term.</p>	
FIELD CHECK	0, 1, X

**SG18 STUDENT-CULTURAL-BARRIER-STATUS**

Change History
<p>Implement: Summer 2018 term 185.</p>

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**Special Population Data Elements**

DED#	DATA ELEMENT NAME	FORMAT
<b>SG19</b>	<b>STUDENT-SEASONAL-FARM-WORK-STATUS</b>	<b>X(01)</b>
This element indicates whether the student was a seasonal farm worker.		

Coding	Meaning
0	Student was NOT a seasonal farm worker
1	Student was a seasonal farm worker
X	Unknown/unreported
<p>A seasonal farm worker is a low income individual who is:</p> <ul style="list-style-type: none"> <li>(a) (i) for 12 consecutive months out of the 24 prior months, primarily employed in agriculture or fish farming labor that is characterized by chronic unemployment or underemployment; and</li> <li>(ii) faces multiple barriers to economic self-sufficiency, or</li> <li>(b) a dependent of the person described above.</li> </ul>	

**SG19 STUDENT-SEASONAL-FARM-WORK-STATUS**

Processing Edits	
This element should be updated each term to reflect the current status of the student during the reporting term.	
FIELD CHECK	0, 1, X

**SG19 STUDENT-SEASONAL-FARM-WORK-STATUS**

Change History
Implement: Summer 2018 term 185.

California Community Colleges  
Management Information System  
Data Element Dictionary

**Special Population Data Elements**

DED#	DATA ELEMENT NAME	FORMAT
<b>SG20</b>	<b>STUDENT-LITERACY-STATUS</b>	<b>X(01)</b>
This element indicates whether the student is identified as having a low level of literacy.		

Coding	Meaning
0	Student is NOT identified as having a low level of literacy
1	Student is identified as having a low level of literacy
X	Unknown/unreported
Low level of literacy is defined as unable to read, write, and speak in English; compute and solve problems at levels of proficiency necessary to function on the job, in the family of the participant, or in society.	

**SG20 STUDENT-LITERACY-STATUS**

Processing Edits	
This element should be updated each term to reflect the current status of the student during the reporting term.	
FIELD CHECK	0, 1, X

**SG20 STUDENT-LITERACY-STATUS**

Change History
Implement: Summer 2018 term 185.

California Community Colleges  
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Data Element Dictionary

**Special Population Data Elements**

DED#	DATA ELEMENT NAME	FORMAT
<b>SG21</b>	<b>STUDENT-WORK-BASED-LEARNING-STATUS</b>	<b>X</b>
<p>This element indicates whether the student participated in specific types of work-based learning during the reporting term.</p> <p><b>Note:</b> If the student is identified as participating in more than one type of work-based learning during the reporting term, report the first applicable code (A through C).</p>		

Coding	Meaning
A	Student participated in work-based learning preparing the student for employment in a specific range of occupations, such as internships, work experience, and capstone projects.
B	Student participated in work-based learning allowing the student to apply learning through practical experience and interaction with professionals from industry and the community outside of school, such as job shadows, service learning, class projects or challenges, and mentorships.
C	Student participated in work-based learning allowing the student to build awareness of the variety of careers available, begin identifying areas of interest, and explore career options, such as guest speakers, company tours, field trips, career fairs, and mock interviews.
N	Student did not participate in work-based learning
X	Unknown/unreported

**SG21 STUDENT-WORK-BASED-LEARNING-STATUS**

Processing Edits	
FIELD CHECK	A B C N X

**SG21 STUDENT-WORK-BASED-LEARNING-STATUS**

Change History
Implement: Summer 2018 term 185