

California Community Colleges
Management Information System
Data Element Dictionary

**Data Reporting Domains and Formats
Student Disability Record**

| DOMAIN | RECORD | LENGTH |
|-----------|----------------------------------|-----------|
| SD | STUDENT DISABILITY RECORD | 40 |

Reporting Domain

The following record layout indicates the format in which the districts report information about students who have been accepted into the DSP&S program and have received a service that qualifies as a contact.

Report one record for each student who had one or more contacts during the term being reported. They need not have been enrolled in a course to be reported.

This record is 40 characters long and the first two positions contain the record code "SD". The file with these records is submitted approximately one month following the end of the term.

| DED# | Data Element Name | Format | Position |
|------|-------------------------------|--------|----------|
| GI90 | Record-Code | "SD" | 001-002 |
| GI01 | District-College-Identifier | X(03) | 003-005 |
| GI03 | Term-Identifier | X(03) | 006-008 |
| SB02 | Student-Name-Partial | X(03) | 009-011 |
| SB00 | Student-Identifier | X(09) | 012-020 |
| SD01 | Student-Primary-Disability | X(01) | 021 |
| SD02 | Filler | X(03) | 022-024 |
| SD03 | Filler | X(01) | 025 |
| SD04 | Filler | X(03) | 026-028 |
| SD05 | Student-Disability-Dept-Rehab | X(01) | 029 |
| | Filler | X(11) | 030-040 |

Processing Notes and Edits

There must be a matching SB record reported for every SD record. The combination of elements District College Identifier (GI01) and Student-Identifier (SB00) from every SD record will be used to ensure that an SB record was reported with the same District College Identifier (GI01) and Student-Identifier (SB00) values.