California Community Colleges
Management Information System
Data Element Dictionary

Student CalWORKs Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SC12	**WORK-ACTIVITY-STATUS**	**X(01)**

Describe the student's new or ongoing job.

Coding	Meaning
1	On Campus Work Study
2	Off Campus Work Study
3	Unsubsidized Employments
4	Volunteer Position
5	For Credit Only Position

Use code 1 if the CalWORKs student is employed in an on-campus work-study position that is subsidized with CalWORKs or TANF funds.

Use code 2 if the CalWORKs student is employed in an off-campus work-study position that is subsidized with CalWORKs or TANF funds.

Use code 3 if the CalWORKs student is working in an unsubsidized job off-campus or on-campus. If the student is a Post-Employment Program Participant (SC01=6) then at least one CW record with this element set to 3 must be reported. Eligibility for CalWORKs and TANF funded services for those students requires them to be employed in an unsubsidized position.

Use code 4 if the student is in a volunteer position. This may include community service and other related volunteer activities.

Use code 5 if a student is working in a non-paid position and is generating college credit for their work such as non-paid work-experience.

Student CalWORKs Data Elements

SC12   EMPLOYMENT-ASSISTANCE-SERVICES

Processing Edits	
FIELD CHECK	1,2,3,4,5
REFERENTIAL CHECK	There must be a record in the CalWORKs Student Employment file with SC12 = 3 if there is a record in the CalWORKs Student file with SC01 = 6.

SC12   EMPLOYMENT-ASSISTANCE-SERVICES

Change History
Implement: Summer 2007