

California Community Colleges  
Management Information System  
Data Element Dictionary

**Student Basic Data Elements**

| DED#  | DATA ELEMENT NAME                       | FORMAT         |
|---|---|----------------|
| <b>SB19</b>   | <b>STUDENT-UNITS-ATTEMPTED-TRANSFER</b> | <b>9999V99</b> |
| <p>This element represents the cumulative total of <u>degree applicable units attempted</u> by student at another college which have been accepted for transfer credit to become part of the student's academic record at the reporting college. Such transfers may have been made from more than one college and at more than one time during the student's career at the reporting college; this field represents the cumulative total of all such transfers. See data element SB18 regarding the meaning of "attempted units."</p> |   |                |

| Coding   | Meaning  |
|--|--|
| 888888   | Not a transfer student   |
| 000000   | <p>Transfer units are not available. Use this coding for:</p> <ol style="list-style-type: none"> <li>1) a "transfer" student whose transcript evaluation has resulted in zero transferable units</li> <li>2) a "transfer" student who did not submit a transcript from a previous institution</li> <li>3) a "transfer" student whose transcript has not yet been evaluated.</li> </ol> |
| <p>This is a numeric field with six digits, four before and two after the implied decimal point (accurate to hundredths). The decimal point itself must <b>not</b> be included in the field.</p>   |  |
| <p>Reporting colleges on the quarter system are expected to report all unit fields (SB16-SB19) as quarter-based units. It is also assumed that any units transferred from another institution on the semester system will be converted to quarter-based units when recorded at the reporting college and will be treated as such when reported in this data element.</p> |  |
| <p>Refer to Appendix J for a discussion on the distinction between Earned and Attempted Units.</p>   |  |

**SB19 STUDENT-UNITS-ATTEMPTED-TRANSFER**

| Processing Edits |  |
|------------------|--|
| FIELD CHECK      | Any valid numeric value – Units can't exceed 2000 – It can be reported as 888888, 000000 |

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**SB19 STUDENT-UNITS-ATTEMPTED-TRANSFER**

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| <b>Change History</b>  |
|  |
| Last Revision: 10/02/02 Changed the format from 999V99 to 9999V99  |
|  |
| Last Revision: 02/01/91 This element represents the cumulative total of <b>degree applicable attempted units</b> associated with units the student earned at another college which have been accepted for transfer credit to become part of the student's academic record at the reporting college. Such transfers may have been made from more than one college and at more than one time during the student's career at the reporting college; this field represents the cumulative total of all such transfers. See data element SB18 regarding the meaning of "attempted units." |
|  |
| Revision: 06/01/89 Original  |