California Community Colleges
Management Information System
Data Element Dictionary

Data Reporting Domains and Formats
Student Assessment Data Record

DOMAIN	RECORD	LENGTH
SA	**STUDENT ASSESSMENT DATA RECORD**	**40**

Reporting Domain

The following record layout indicates the format in which the districts report information on student assessment tests administered during the prior year.

The actual test dates (SA05) reported in the file should encompass the preceding fiscal year (July 1 - June 30). For example, report the Student Assessment file with the term type of '180' with assessment test dates of July 1, 2017 through June 30, 2018.

The file with these records is submitted each October 1 for the previous year.
This record is 40 characters long. The first two positions contain the record code "SA".

DED#	DATA ELEMENT NAME	FORMAT	POSITION
GI90	RECORD-CODE	SA	01-02
GI01	DISTRICT-COLLEGE-IDENTIFIER	X(03)	03-05
GI03	TERM-IDENTIFIER	X(03)	06-08
SB02	STUDENT-NAME-PARTIAL	X(03)	09-11
SB00	STUDENT-IDENTIFIER	X(09)	12-20
SA01	STUDENT-ASSESSMENT-INSTRUMENT	X(04)	21-24
SA03	STUDENT-ASSESSMENT-ACCOMMODATION	X(04)	25-28
SA04	STUDENT-ASSESSMENT-PURPOSE	X(02)	29-30
SA05	STUDENT-ASSESSMENT-DATE	9(06)	31-36
SA07	STUDENT-EDUCATIONAL-FUNCTION-LEVEL	X(02)	37-38
	FILLER	X(02)	39-40

Processing Notes

These data elements may frequently need to be submitted when the student is no longer enrolled or when the student took the assessment test prior to enrolling. Such assessments should be reported with the term identifier indicating the term in which the reporting occurs (the year with an annual term type [see GI03]), and with the Assessment Date (SA05) indicating the actual date of the test.)