

California Community Colleges  
Management Information System  
Data Element Dictionary

**Employee Assignment Data Elements**

| DED#   | DATA ELEMENT NAME                     | FORMAT   |
|--|---------------------------------------|----------|
| <b>EJ02</b>  | <b>EMPLOYEE-ASSIGNMENT-LEAVE-TYPE</b> | <b>X</b> |
| This element describes employee's leave type used in conjunction with EJ01 (EMPLOYEE-ASSIGNMENT-TYPE), Second Position, <i>Assignment Status</i> equal to "L". |                                       |          |

| RULES   |   |
|---|---|
| <b>Coding</b>   | <b>Meaning</b>  |
| A   | Paid Sabbatical   |
| B   | Unpaid Sabbatical   |
| C   | Paid Other Leave of Absence   |
| D   | Unpaid Other Leave of Absence   |
| Y   | Not Applicable, EJ01 (EMPLOYEE-ASSIGNMENT-TYPE), Second Position, <i>Assignment Status</i> is <b>not equal</b> to "L" |
| NOTE: Guidance for leave may be found in E.C. 87763 THRU 87790. |   |

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**EJ02      EMPLOYEE-ASSIGNMENT-LEAVE-TYPE**

| Processing Edits  |  |
|-------------------|--|
|                   |  |
|                   |  |
| FIELD CHECK       | A, B, C, D, Y  |
| INTEGRITY CHECK   | If (EJ02) = Y then EJ01(Assignment Type) must not = AL, CL, IL, NL, or SL.   |
|                   | If = (EJ02) = Y & 2 <sup>nd</sup> position in Assignment Type (EJ01) is not = L, then Weekly Hrs (EJ04) must be > 0.   |
|                   |  |
| REFERENTIAL CHECK | If Employee Classification is equal to T, Assignment Leave Status cannot = A, B, C, or D.  |
|                   | If Employee Classification is equal to A, R, C, or P and Assignment Leave Status is equal to B or D and Sum (Assignment FTE)>99.9, the (Employee Annual Salary must = zero or 888888) and Employee Annual Stipend must = 888888. |
|                   | If Employee Classification is equal to A, R, C, or P and Assignment Leave Status is equal to A or C, then Employee Annual Salary <b>must be greater than zero.</b>   |
|                   | If = (EJ02) = Y & 2 <sup>nd</sup> position in Assignment Type (EJ01) is not = L, then Weekly Hrs (EJ04) must be > 0.   |
|                   |  |

**EJ02      EMPLOYEE-ASSIGNMENT-LEAVE-TYPE**

| Change History  |
|---|
|   |
| Revision: 06/21/99 Deleted Coding Instructions, Added Note: Guidance for leave may be found in E.C. 87763 thru 87790. |
|   |
| Implement: 10/01/92   |