College Calendar Data Elements

DED#	DATA ELEMENT NAME	FORMAT
CC05	**COLLEGE-CALENDAR-DAY-FLEX-STATUS**	**X(01)**
This element indicates whether this day is a flex day, on which instructional staff are released from apportionment eligible instruction.		

Coding	Meaning
F	This day is a mandatory flex day at the college on this prescribed date.
V	This day is a variable flex day at the college.
N	This day is not a flex day at the college.
Y	Not applicable. The college is not on a flexible calendar.

This element is used to determine the total number of flexible calendar days. A flexible calendar district/college may report both "F" and "V" codes which will be added together for the total flex day count. The total primary instruction days (CC04 = P) are added to the total flex days to come up with the total countable days for a college's academic year.

Only report flexible calendar days ("F" and/or "V" codes) for the exact number of days approved for flexible calendar by the Chancellor's Office.

Report a "V" code for variable flex day(s) taken at staff discretion either anytime during the year, or as a set number of days selected from a range of days when staff participates in flexible calendar activities. For example, the college is approved by the Chancellor's Office for 5 flexible calendar days and the college schedules 8 flexible calendar days with staff directed to choose 5 of those 8 days. Only report a "V" code for 5 flex days. Furthermore, if staff has discretion to engage in flexible calendar activities anytime during the year, report a "V" code for the exact number of days approved, on any dates during the year.

A code of "F" for this element does not preclude a code of "S" for CC04.

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Processing Edits	
If Y coded in one record, ALL records must be coded with a Y.	
FIELD CHECK	F, V, N, Y
INTEGRITY CHECK	If CC05= F, CC04 (College Calendar Day Instruction Status) CANNOT BE = P. If CC07 (College Calendar Day Holiday Status) = H, CC05 cannot = F.
DATA QUALITY CHECK	Calendar File may have no more than 15 flex days.

CC05   COLLEGE-CALENDAR-DAY-FLEX-STATUS

Change History
Revision: 08/01/94 Added three notes.
Implement: 11/02/92